

CONSTITUTION OF ORWELL LADIES CURLING CLUB

NAME

The name of the Club shall be Orwell Ladies Curling Club.

OBJECTS

The objects of the Club shall be to foster and encourage the game of curling among its members and members of other clubs, and abide by the rules of the Royal Caledonian Curling Club.

ANNUAL GENERAL MEETING(AGM)

An AGM shall be convened each year at the end of the curling season. The AGM shall appoint as necessary a President, Vice-President, Secretary, Treasurer and at least three committee members. The retiring president shall remain on committee. These 8 office-bearers shall form the committee for managing the general business of the club.

Nominations for office shall be received from the members at the AGM and each nomination shall be proposed and seconded. If there is more than one nomination for a position, members will be asked to vote.

The AGM shall be held in an orderly manner with an agenda presented covering Minutes of previous AGM and any subsequent extraordinary meeting.

An Extraordinary General Meeting (EGM) may be called by the Secretary any time at the request of the President, Vice-President or four paid-up members of the club.

At an AGM or EGM meeting a quorum shall consist of ten regular members of the Club. At committee meetings five members shall form a quorum.

Club members wishing to raise issues at the AGM shall submit these in writing to the committee at least 7 days in advance of the meeting. The committee shall then collect any information necessary to allow the issue to be discussed in an orderly and informed manner. Items may be raised directly at the meeting; however The President, or her representative, has the right to postpone discussion of any item not submitted in advance if they consider that the item cannot be resolved in an orderly and informed way. In such case a date should be arranged where the committee will meet with any interested parties to discuss the issue further.

VOTING

Any voting required to make a decision shall be done either by ballot or a show of hands - this choice being given to the members on the occasion. The President, Secretary and committee shall each have one vote and in the event of a tie the President shall have a casting vote. Fully paid up members of the club shall be entitled to vote at the AGM and Extraordinary meetings.

COMMITTEE POSITIONS

The President shall preside at all meetings, whom failing, the Vice-President, whom failing any paid-up member appointed by the meeting.

The Treasurer shall keep accounts showing the financial affairs of the Club and shall have responsibility for any funds of the Club and shall lodge such in a bank in the name of the Club. The treasurer shall collect annual subscriptions and the accounts shall be presented for approval at the AGM of that season. The treasurer's books shall be open to inspection to all paid-up members of the Club.

The Secretary shall convene all meetings of the club and shall prepare minutes of all meetings, conduct correspondence and general secretarial duties of the club as decided by committee. The Secretary shall be responsible for booking ice for the Club's programme of games and matches and compiling a card detailing such games and matches and arranging printing of one card per paid-up member of the Club.

Two members of the committee shall act as club representatives to Ladies Branch, Loch Leven Province, Area 7 and any other outside meetings. If either member cannot attend such meetings, it shall be their responsibility to select a member of committee in the first place or paid-up member in the second place to attend.

COMMITTEE MEETINGS

Committee meetings may be called at any time by the secretary at the request of the President or any three committee members. Such meetings will be concerned only with the general running of the Club, any matters affecting the constitution or having wider implications must be referred to the AGM.

MEMBERSHIP

New members will be considered for membership after written request has been received by the secretary. The new member must be proposed and seconded by paid-up members at the AGM. If the application is received within the curling season they shall be accepted as a provisional member until applying to be formally accepted at the AGM when any objections shall be considered by members. Any candidate on acceptance of membership shall be eligible to play in all Club games.

Uninitiated curlers should become made curlers as soon as convenient after admission to Club. Certificates of Initiation signed by the Secretary of the Royal Club shall be issued to initiated members.

Subject to general approval of the Club, Honorary members may be admitted, free of fee, but they may not hold office in the Club.

SUBSCRIPTION

Each member of the Club shall pay an annual subscription, the amount varying between full-time, and non-playing as decided at the AGM. Members failing to pay shall be precluded from participating in club games and social activities.

CLUB POSITIONS

At the AGM skips shall be appointed by voting. Only members fully affiliated to the RCCC are entitled to vote. The number of skips required shall be decided by committee depending on players available.

At a full meeting of committee and club skips, the thirds, seconds and leads in that order shall be appointed to complete the number of rinks required for the various club trophies.

RULES

Except where specified in Club Bye-Laws, all games, matches and competitions shall be played by RCCC rules.

SUBSTITUTION

In any Club game a rink shall consist of four team players. If a player is unable to attend she is responsible for finding a replacement from the reserves list, leads, seconds, thirds, skips in that order. She should notify her skip of any substitution as soon as possible.

COMPETITIONS

Club trophies shall be played for annually and rules for each club competition shall be reviewed annually at AGM.

Club members shall be responsible for remembering games with no onus placed on the skip to remind the player of each match. The Lead shall be responsible for the toss, the seconds shall be responsible for scoreboard display and completing a score card with all necessary detail and present on conclusion of game to the skip for signature.

AMENDMENTS TO RULES

No new rules or alterations of an existing rule shall be made unless at the AGM or at a meeting specially called for the purpose and approved by the majority of the members present and entitled to vote. 14 days notice shall be given by the secretary to members of any proposed changes.